



No. AKP MD - 004/2021

24<sup>th</sup>, March 2021

Subject: Annual General Meeting of Shareholders for 2020 with protection measures with regard to Coronavirus Disease 2019 (COVID-19).

To President  
The Stock Exchange of Thailand

Board of Directors of Akkhe Prakarn Public Company Limited had recently resolved to hold the 2021 Annual General Meeting of Shareholders on Tuesday, 27<sup>th</sup>, April 2021 at 10:00 a.m. at Conference Room No.792, Moo 2, Soi 1c/1 Bangpoo Industrial Estate, Sukhumvit Road, Bangpumai, Samutprakarn, Samutprakarn 10280 Thailand. as per the agendas according to previous notification to the Stock Exchange of Thailand.

In this regards, the Company has already posted the invitation letter of the AGM and supporting documents on the Company's website in order to provide an opportunity for shareholders to study all information prior to the date of meeting in pursuance with the principles of good corporate governance. The shareholders can found the above information at [www.akkhie.com](http://www.akkhie.com) since 25<sup>th</sup>, March 2021 onward.

Due to the spread of the COVID-19 virus in Thailand, the AGM has a large gathering of people so the company is very concerned about the risk of infection at the shareholders' meeting. Therefore, we have drawn up the measures below.

**1. You are requested to appoint independent directors as your proxies without attending the meeting in person.**

**2. Shareholders who will attend the AGM**

**2.1** Screening measures, as suggested by the Department of Disease Control :

Everyone attending the AGM must be screened before entering the meeting area. Anyone who fails the screening, i.e., shows symptoms of fever or has a body temperature of 37.5 degrees Celsius or higher and/or has any respiratory symptoms or has traveled to and from the high-risk countries within 14 days before the date of AGM, will be denied the entry. In this regard, various measures for controlling and screening participants may change according to government practice.



**The shareholders who are denied the entry to the AGM** can use proxy voting by assigning an independent director to vote on their behalf

**2.2 Measures upon venue arrangement and registration :**

2.2.1 Queuing at the screening point and check-in will keep a distance of one meter from each other.

2.2.2 The space between seats in the meeting room will be 1.5-2 meters apart. This measure will reduce the number of seats available in the meeting room. If the prior attendees take all positions, the Company will request your cooperation to consider giving the proxy to attend the meeting on his/her behalf instead.

2.2.3 Every attendee must wear a facemask at all times throughout the participation period.

2.2.4 The inquiries during the meeting shall be made in the form of writing instead of speaking via the microphone.

2.2.5 The Company will not provide snacks, foods, and drinks, as well as strictly requesting shareholders for prohibition from eating any foods in the area of the meeting.

The Company would like to apologize for the inconvenience, especially if a high number of attendees cause a delay and trust that all of the shareholders will strictly follow these measures.

In addition, if the situation has changed or there are additional government regulations preventing the meeting from being held on the said date and place, the company will inform the shareholders through the Stock Exchange of Thailand and the website: [www.akkhie.com](http://www.akkhie.com)

Please be informed accordingly.

Yours sincerely,

Mr.Vanchai Luengviriya  
President & CEO